



THE BENALMADENA INTERNATIONAL COLLEGE ENROLMENT FORM part 1

NAME OF PUPIL: DATE OF BIRTH:

NAT.: SEX: RELIGION:

NAME OF PARENT(S) OR GUARDIAN(S):

:

NAME(S) AND AGE(S) OF BROTHERS AND SISTER.....

.....

FIRST LANGUAGE: LEVEL OF ENGLISH:

SPANISH ADDRESS:

.....

SPANISH HOME TEL. N°: MOBILE N°:

*Please provide a copy of: your child's Birth Certificate
your child's Passport and a copy of your Passport
your child's vaccination card.

(PARENT) PASSPORT OR N.I.EE-MAIL.....

OCCUPATION OF PARENT(S) OR GUARDIAN(S):

.....

WORK ADDRESS:

WORK TEL. N°: EMERGENCY N°:

NAME, ADDRESS, TELEPHONE OF LAST SCHOOL:

.....

METHOD OF TRANSPORT TO AND FROM SCHOOL:

START DATE (Please state the date when your child will start).....

METHOD OF PAYMENT (Termly or Semesterly or Yearly).....

LUNCH ARRANGEMENTS:

MEDICATION OF STUDENT (IF ANY):

(From Year 7 upwards) Are you in agreement to your child being administered paracetamol / aspirin? YES / NO

ALLERGIES OF STUDENT (IF ANY):

Please tick the box if you would allow Sports or Activity photographs which may include your child to be published on our website or general school use. YES NO

Does your child have any physical disabilities, learning difficulties, has been receiving learning support or has had S.E.N. provision. It will be necessary for the Director to discuss this with you prior to your child's admission.

YES NO

We/I accept the conditions of the School and will abide by the regulations and payment arrangements as stated.

Date:

Signature:



THE BENALMADENA INTERNATIONAL COLLEGE



SCHOOL AND PARENT AGREEMENT

DECLARATION BY THE SCHOOL:

We aim to provide the best possible education and opportunities for each pupil at the Benalmadena International College. We aim to foster the development of the whole person, in an environment, which is ordered, secure and caring. We aim to create a positive, happy atmosphere, in which pupils are able to take pride in their achievements, and in which pupils and staff work together with mutual respect, courtesy, and consideration for others. We seek high standards in all aspects of school life.

In order to achieve this, we place great emphasis on a disciplined and ordered environment, within which pupils can give of their best. When unacceptable behaviour occurs, the school takes a firm line. More formal sanctions include extra work, detention, daily progress report, formal consultation with parents, suspension, and ultimately exclusion.

K. A. Ellis

DECLARATION BY THE STUDENT:

In accepting a place at the Benalmadena International College I agree to do my best to:

- attend school regularly and on time
- work hard and to the best of my ability in all lessons
- treat staff, pupils and property with courtesy and respect
- follow the school's guidelines on uniform
- complete homework well and on time
- carry out the reasonable instructions of members of Staff
- follow the school's Code of Conduct at all times while in school uniform.
- not bring cigarettes, alcohol, drugs or chewing gum on the school premises.

Signed: **Dated:**

DECLARATION BY THE PARENT/GUARDIAN

In accepting a place at the Benalmadena International College for my son or daughter, I agree to do my best to help my son or daughter to meet the reasonable expectations of the school, and I agree to support the school in its aims and policies. With regards to the payment of fees I agree to the following conditions: if payment is more than one month overdue then my child/ren will lose their place at the college until the debt is cleared. If students break the contract and are excluded from the college, school fees will not be refunded. I accept that to receive the refund of the Capital Fund Fee I must provide notice of 3 full working months before my child leaves the school, during the academic months of September to June. Failure to do so would incur the permanent loss of the CFF. Once the course has commenced the school fees are non-refundable.

Signed: **Dated:**